

Credit Program Student Application Form

The information collected on this form will be protected under the Municipal Freedom of Information and Protection of Privacy Act.

Please note that * items should be fully filled in.

***Please check one:** Part-Time Student Summer Program Student Other

***Please check one:** Canadian Student International Visa Student

***Application For:**

Course Name: _____ Course Code: _____

Course Name: _____ Course Code: _____

Course Name: _____ Course Code: _____

***Student Information:**

PLEASE PRINT CLEARLY

Legal Name: _____
Surname First Name Middle Name

Preferred Name: _____
(English name) Surname First Name Middle Name

Male Female Date of Birth: _____ Age: _____
YYYY/ Month/ DD

Citizenship: _____ Arrival Date in Canada (If applicable): _____
YYYY/ Month/ DD

Birth Country: _____
City Country

Status in Canada: Canadian Citizen Permanent Resident Student VISA Other: _____

Canadian Address: _____
(If applicable) Street No. and Name Apt. # City Postal Code

Mailing Address: _____
(If different from above) Street No. and Name Apt. # City Country Postal Code

Home Country Address: _____
(If applicable) Street No. and Name Apt. # City Country Postal Code

Toronto Home Phone No: _____ Cell Phone No: _____
Area Code – Phone Number Area Code – Phone Number

E-Mail Address: _____ Social Media ID: _____
(Line/WeChat/WhatsApp)

For Office Use Only: _____ Date Received: _____

Laureate Student No: _____ Start Date: _____

Grade: _____ OEN: _____ Completed By: _____

***Current School Information:**

Current or Last School Attending: _____
Last Date Attended (If applicable): _____
YYYY/ Month/ DD (For current Ontario Student ONLY): _____
Ontario Education Number: _____
(If applicable)
School Address: _____
Street No. and Name City Country Postal Code
School Phone Number: _____ School Email: _____

*Does student need any Special Education support? Yes No

If yes, type of support (if known) _____

*Is this student currently under expulsion from any school or school board? Yes No

*Is this student currently under suspension from another school? Yes No

Required Documentation for Canadian Student:

- current photo ID last report card current Ontario Student Transcript (OST)

Required Documentation for International Visa Student:

- copy of passport last report card copy of high school diploma (if graduated)
 current photo ID

***Contact Information:**

Primary Contacts (Mother/ Father/Guardian)

Name: _____
Mr/Mrs/Ms Surname First Name Middle Name
Relationship to Student: Mother Father Language Spoken: _____
Home Phone Number: _____ Business Phone Number: _____
Area Code - Phone Number Area Code - Phone Number
Cellular Phone Number: _____ E- Mail Address: _____
Area Code - Phone Number
Address: _____
(If parent/guardian and does not live with student) Street No. and Name Apt. # City Country Postal Code

Name: _____
Mr/Mrs/Ms Surname First Name Middle Name
Relationship to Student: Mother Father Language Spoken: _____
Home Phone Number: _____ Business Phone Number: _____
Area Code - Phone Number Area Code - Phone Number
Cellular Phone Number: _____ E- Mail Address: _____
Area Code - Phone Number
Address: _____
(If parent/guardian and does not live with student) Street No. and Name Apt. # City Country Postal Code

How did you hear about Laureate College:

- Website Agency Friends or Family
 Newspaper Other: _____

To be completed by the Agent:

Name of Agency Name of Agent

Street Address City Province/State Country Postal / Zip Code

Phone No. Fax No. Email Address

All information provided above is correct and true. All admissions are conditional pending receipt of required documentation.

Signature of Parent/Guardian (18 years or under): _____ Date: _____
YYYY/ Month/ DD

Signature of Student (18 years or over): _____ Date: _____
YYYY/ Month/ DD

Please read the following policies and waiver

REFUND POLICY FOR TUITION FEE

No refund will be granted for students registering to Laureate College (LC), including registration fee. Many administrative tasks are initiated once a student registers with LC for keeping our records updated and for the Ministry of Education.

COURSE PREREQUISITE POLICY

Certain courses require the student to have completed a prerequisite course. It is the student's responsibility to provide a copy of an Ontario Student Transcript, Report Card, or Credit Counselling Summary showing successful completion of the prerequisite course. This document must be provided before the student begins the online course.

COURSE CHANGE POLICY

After a student has registered into a course/program, a student/teacher may recommend a course change within the first 3 days without any penalty. After this date, there will be an administration fee \$100.

CONFIDENTIALITY POLICY

Please note that Laureate College (LC) may communicate with parents or legal guardians of students under the age of 18 as well as communicating with any student's home school and applicable academic institutions or organizations. Students over the age of 18 will receive an email upon registration requesting permission to allow LC to communicate with third-party individuals/organizations.

PARTICIPATION AGREEMENT:

Laureate College is committed to providing a high standard program for Laureate students. Each Laureate student must participate and accept the following conditions:

1. Obey the laws of Canada, the Province of Ontario and the rules, guidelines, and policies of Laureate College.
2. Meet the requirements of attending virtual classes.
3. Inform the school of any changes to any personal information (e.g. address, phone no., etc.)
4. Share reports on academics, attendance, and other concerns with parents, custodian, and school personnel to provide essential support to achieve success.

5. Accept that Laureate administration has the right to make educational decisions such as placement and program choice based on the information provided in the application.
6. Understand and agree that any inaccurate information provided in the application may lead to immediate dismissal with no refund of tuition fee.
7. **Understand and sign the Student Media Release Consent Form.**

I have read, understand, agree, and accept to follow the rules and guidelines as outlined above. Further, I consent to the receipt of all e-mail communications from Laureate College (LC) in regard to school and student information and reminders.

Signature of Student

Date: _____
YYYY/ Month/ DD

Signature of Parent

Date: _____
YYYY/ Month/ DD

General Release/Waiver:

We, the undersigned, do waive and release all claims against Laureate College for the injury, loss, damage, accident, delay or expense resulting from the student's participation in online activities. We also release Laureate College and agree to indemnify it, with regard to any financial obligations or liabilities that the student may personally incur, or any damage or injury to the person or property of others that the student may cause while participating in the online school programs.

We understand that the student's participation in the program may be terminated at the discretion by the school without any refund of tuition fee and removed from the online program at his/her own expense if rules, policies, and expectations are not met.

We understand that the student has no history of criminal behaviour. Any disputes of a legal nature must be resolved through the Ontario courts.

We fully understand the refund policy of Laureate College.

All information provided above is correct and true. All admissions are conditional pending receipt of required documentation.

Signature of Parent/ Guardian/ Student if 18 years or over

Date: _____
YYYT/ Month/ DD

Student Media Release Consent Form

I, _____, hereby agree and give my permission for
(Name of parent/guardian if student is a minor, under the age of 18. Name of student if an adult, 18 years of age or older.)

Laureate College and/or partners to record, film, photograph, audiotape or videotape my/my child's name, image, student work, and performance (hereinafter collectively referred to as "Works") and to display, publish or distribute these Works for the purpose of publishing, posting on the Laureate College website, posting in schools, posting on social media sites and/or for broadcasting on television or radio as determined by Laureate College.

I hereby waive any right to approve the use of these Works now or in the future, whether the use is known to me or unknown, and I waive any right to any royalties related to the use of these Works.

I understand that the Works may appear in electronic form on the internet or in other publications outside of the control of Laureate College. I agree that I will not hold Laureate College responsible for any harm that may arise from such unauthorized reproduction.

Please mark this box if you **AGREE** that your child may participate in recorded Laureate College events and Laureate College hosted events as described above.

Please mark this box if you **DO NOT WISH** your child to participate in recorded Laureate College events and Laureate College hosted events.

I have read this Student Media Release Consent Form and I fully understand the contents and meaning of this release. I understand that I am free to contact the Principal with any questions regarding this release.

Student's Name: _____ Grade: _____

School: _____

Student's Signature (If 18 years of age or older): _____

Parent's/Guardian's Name: _____

Parent's/Guardian's Signature (If student is a minor – under the age of 18): _____

Date: _____